

# PLAY YOUR PART

# DONATION FORM



Full name(s): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

I would like to support the Belgrade Theatre to become a 'sparkling gem' in time for UK City of Culture 2021 by: *(please tick all the boxes that apply)*

- Becoming a **Sapphire Supporter** £\_\_\_\_\_ *(donations between £5-£59)*
- Becoming a **Diamond Donor**  £60
- Making a **regular monthly donation** of  £5  £10  £15 Other £\_\_\_\_\_
- Making a **one-off gift** of  £25  £50  £100 Other £\_\_\_\_\_
- Pledging a **donation** of £\_\_\_\_\_ over the next \_\_\_\_\_ year(s), and wait to be contacted by the Development Team.

### Payment method:

- I enclose a cheque made payable to Belgrade Theatre Trust for the amount of £\_\_\_\_\_
- I wish to pay by Standing Order and have completed the separate form
- I wish to pay by credit or debit card and will phone **024 7684 6758** to make the payment

### Consent Settings

We will use the contact details provided on this form to administer your donation, which includes updating you on how your donation is making a difference through our Play Your Part updates.

From time to time we would also like to contact you to keep you up to date on other ways you can support the theatre's fundraising, for which we require your consent. This consent will last for the duration of your support and you may change it at any time.

Please tick the relevant boxes to show your consent to being contacted by **POST**  **EMAIL**  **PHONE**

### Please tick ONE box to advise us of your Gift Aid wishes;

- I confirm I wish to Gift Aid **just this** donation to the Belgrade Theatre Trust
- I confirm I wish to Gift Aid **this donation and any donation made in the last 4 years** to the Belgrade Theatre Trust
- I confirm I wish to Gift Aid **this donation, all past donations and all future donations** to the Belgrade Theatre Trust
- I confirm that I am **NOT** eligible for Gift Aid

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I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

**Please notify the charity if you:** want to cancel this declaration; change your name or home address; or no longer pay sufficient tax on your income and/or capital gains. For further information please go to: <http://www.belgrade.co.uk/support-us/make-a-donation>

### The Small Print

- All donations are non-refundable and the specific level of acknowledgement is outlined on [www.belgrade.co.uk/support-us/play-your-part](http://www.belgrade.co.uk/support-us/play-your-part)
- Donations are classed as restricted and will be used for our 2020 Redevelopment Project.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Please either return this form to **Box Office**, send via email to [playyourpart@belgrade.co.uk](mailto:playyourpart@belgrade.co.uk) or post to: **Development, Belgrade Theatre, Belgrade Square, Coventry, CV1 1GS**

# Standing Order Mandate



I wish to make a payment of £ \_\_\_\_\_ a month/year *(please circle)* through Standing Order

For the purpose of: **2020 REDEVELOPMENT PROJECT**

To the Manager of (fill in the name of your bank):

Bank's Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post Code: \_\_\_\_\_

**Please pay to the** Belgrade Theatre Trust (Coventry) Ltd  
Sort Code 56-00-45  
Account No 46376208  
National Westminster Bank, 24 Broadgate, Coventry, CV1 1ZZ

**for the credit of the sum of** £ \_\_\_\_\_

**every month/year** *(please circle)* **commencing** \_\_\_\_/\_\_\_\_/20\_\_\_\_ *(day/month/year)*

**for a total of** \_\_\_\_\_ payments\*

**resulting in a total amount of** £ \_\_\_\_\_\*

\*leave blank if continuous payment with no specified end date

**Account No:** \_\_\_\_\_ **Sort Code:** \_\_\_\_\_

**Payment Reference:** \_\_\_\_\_ (to be completed by the Belgrade)

**Data Protection:** We will use the data provided on this form to administer your donation, and it will be kept by our Accounts department for seven years.

<b>Name:</b>	<b>Signature:</b>	<b>Date:</b>
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